

# Salmon Watch®



## 2007 OREGON TROUT SCHOOL CONTRACT Conditions & Requirements for Salmon Watch participation:

- ✓ Pay a \$35.00 annual registration **fee per field trip**.
- ✓ Participate in a Salmon Watch training workshop (training required of first year teachers only).
- ✓ Preview the field trip site prior to the field trip.
- ✓ **Consult with your school and district calendars upon receiving the date of the field trip. Confirm that there are no conflicts with the date. If there is a conflict, contact Oregon Trout immediately.**
- ✓ Arrange for bus transportation and a substitute teacher as soon as the field trip date and site have been confirmed. **Complete any additional documentation/field trip requests required by your school district ASAP.**
- ✓ Enlist another teacher or an administrator to lead your field trip if, for some reason, you are unable to attend. **Contact education staff immediately, so teacher can fill out a registration form and provide a signed contract. We will not reimburse expenses without a signed contract.**
- ✓ Collaborate with Oregon Trout education staff to formulate a field trip schedule and agenda of activities.
- ✓ Collaborate with Oregon Trout education staff in contacting and coordinating your volunteer instructors.
- ✓ Review with students the *Salmon Watch Field Trip Safety & Site Impact Protocols* prior to the field trip.
- ✓ Please be aware of students that **cannot** be photographed and relay this information to media and/or OT staff present on trip that may be using photos for print or promotional purposes.
- ✓ Review with students the pros and cons of hatcheries before and after the field trip, if you decide to integrate a hatchery visit on the field trip. (Curriculum resources are available).
- ✓ Complete the field trip and student evaluations **within a week** of the completion of your field trip. **Final Due Date is December 31st 2007.**
- ✓ **Field Trip and student evaluations are a requirement for reimbursement of field trip expenses.**
- ✓ Along with your evaluations submit a request for transportation and substitute teacher reimbursement by **December 31, 2007**. Please provide copies of invoices if available. District may invoice us directly.
- ✓ Integrate the Salmon Watch curriculum and educational materials into the class curriculum as preparation for and follow-up to the field trip experience.
- ✓ Require each participating student to participate in an individual, group or class service learning watershed enhancement project
- ✓ Acknowledge the time and effort of Salmon Watch volunteers and partners by sending timely thank you notes.

Teacher Signature \_\_\_\_\_

Date \_\_\_\_\_

Principal Signature \_\_\_\_\_

Date \_\_\_\_\_

School \_\_\_\_\_

District \_\_\_\_\_

Please print out form, sign and return to:  
OREGON TROUT  
SALMON WATCH  
65 SW YAMHILL, SUITE 300  
PORTLAND, OREGON 97204  
(503) 222-9091 x20 Fax (503) 222-9187